SportsEngine & NERVA:

At this point, clubs should have received communications on how to claim their SportsEngine HQ, which will allow them to get into the new system. Please note that you **DO NOT** need to purchase the Premium SportsEngine HQ – all clubs get immediate access to the free HQ version of SportsEngine and that will be enough to manage your club!

Membership:

The process of purchasing memberships will look a little different!

In order to begin the purchase process, you will need to create a free SportsEngine account or login to an existing SportsEngine account. From there, you will be asked a series of questions to determine what type of membership is right for you.

When you get to the checkout page, you will see two "transactions" that equal the total membership price. One transaction represents the fees going to NERVA, and the other represents the fees going to USAV. **This is different from past seasons.** You'll still be charged the same amount – you're just going to see an itemized breakdown. You may also see two separate charges (totaling the amount of your membership) on a credit card statement.

After a membership is purchased, you will receive an email outlining the additional steps necessary to become eligible to participate. This can include a background screening, SafeSport certification, etc. Your account will also show these steps.

If a family has multiple players, they can all have their membership information in the same master account, using one set of login credentials (called a "family account"). **This is different from past seasons.** In the old system, all individuals had to have their own login. In SportsEngine, the primary account holder would be a parent, and each child would have their own profile within that account.

NEW THIS SEASON: *Membership cards in the new system will be digital! You will have the ability to pull up a QR code on your phone, and that code can be scanned to show all of the relevant information about a member.*

Club Selection:

When a membership is purchased, you will not have the option of associating yourself with a club. The club must send you an invitation **FIRST** and you must accept it before you can be associated with a club on SportsEngine.

IMPORTANT:

1. **You can accept multiple CLUB DIRECTORY invitations from different clubs as those invitations simply allow clubs to send you messages in SportsEngine!**
2. **Once you accept a CLUB ASSOCIATION invitation, you are locked with that club for the remainder of the season. Please make sure that you only accept an invitation from the club you coach for!**

This process must happen before a player or coach can be placed on a roster. An individual must have a membership before accepting this invitation. If the clubs send an invitation to someone without a current membership, the individual will be directed to purchase a membership before the association will be completed.

This is different from past seasons. Previously, you could pick a club during an initial membership purchase. There will be policies in place that prevent clubs from sending invitations to players before tryout dates!

Eligibility Requirements:

All individuals will have an eligibility status. An individual who has met all requirements will appear eligible. Once a membership is **purchased**, that individual will receive an eligibility email outlining all requirements they still need to meet and will clearly see in their account that there are remaining requirements to be met.

SafeSport Training:

If you require SafeSport training, the system will send you a link via email to complete the training. USAV is working on technology that allows the system to know which training is appropriate for you (Core vs. Refresher) and that will automatically load it for you!

A major benefit of this new system will be a greater ability for both clubs and NERVA staff to ensure everybody meets eligibility requirements prior to being put on a roster. This process will be smoother for all involved.

IMPORTANT: Junior athletes who are 18, or who will turn 18 during the season, will be able to select a membership that enrolls them **automatically** in the SafeSport **requirement** category.

USAV Academy (LMS):

We are still learning more about how the USAV Academy Learning Management System (LMS) will be integrated with the new platform. NERVA is also working on implementing new policies and requirements to make this experience less cumbersome for our members!

We do know that USAV is **trying** to develop new learning modules that are more age-appropriate (i.e. 14-and-under would view slightly simpler content compared to 15-and-older athletes). This is still a work in progress and USAV is hoping to have this completed by the Fall.

In Webpoint, in order to register for coursework, you would need to go into your Webpoint account and "register" for an "event" that would load your coursework into the Academy. In the new system, you will not need to find these separate "events." The registration process will be much more streamlined!

Technology & AES Integration:

The system is integrated with AES, and USAV is working on technology which allows you to build a roster in SportsEngine and have it automatically transferred over to your AES account as that team's default roster.

CLUBS: *Please note that* **you will still need to upload a roster in AES for each event** *you register for! The administrators of the system are working on ways to have SportsEngine also integrate with other event management systems in the coming years.*

Administrators will have the ability to build rosters via a CSV (Excel) upload or by placing individual players on rosters (similar to Webpoint).

Administrators:

Clubs will have the ability to designate administrators within their SportsEngine HQ to help manage memberships and rosters (similar to the "Club Admin" functionality in Webpoint). **All administrators in SE must be USAV members, background screened, and SafeSport certified.** USAV and NERVA will be monitoring compliance with this policy!

Member Directory:

The member directory is a free tool your club has access to within SportsEngine HQ. Although the name is tricky, this area isn't just for individuals with a purchased membership. This area is more like a phone book of individuals that have interacted with your club. If you use any of

SportsEngine's other tools, you may have individuals already in your directory (ex: you use SportsEngine registration tools or a SportsEngine website).

Individuals can be added to your member directory manually by entering information on an individual or through a file upload. You can also use the directory to create groups of people and easily message them from the system!

IMPORTANT: Please note that individuals will need to be in your directory **BEFORE** you can complete other tasks like **club association or club directory invitations.**